

**Minutes of the**  
**BI-STATE REGIONAL COMMISSION**  
**FINANCE & PERSONNEL COMMITTEE**

Monday, May 19, 2025 – 2:30 p.m.  
Bi-State Regional Commission

MEMBERS PRESENT: Chair – Limberg, Stoermer, Dickson, Jones, Sorensen

MEMBERS ABSENT: Freeman, Mendenhall

OTHERS PRESENT:

STAFF PRESENT: Bulat, Henderson, Connors (phone)

1. Call to Order. The meeting was called to order by Mayor Limburg at 2:11 p.m.
2. Approval of the Minutes of the February 21, 2025 Meeting. Mr. Stoermer moved approval of the minutes of the February 21, 2025 Finance and Personnel Committee meeting as written and mailed. Mr. Sorensen seconded the motion, and it passed unanimously.
3. Review and Consideration of Recommendation to Full Commission Regarding the Approval of Proposed Revised FY 2025 Commission Planning Budget. Ms. Bulat reviewed the Proposed Revised FY 2025 Commission Line Item Budget noting the explanations of changes.  
  
Mr. Jones moved to recommend the Proposed Revised FY 2025 Commission Planning Budget to the full Commission as presented. Ms. Dickson seconded the motion, and it passed unanimously.
4. Presentation of Proposed FY 2026 Commission Planning Budget. Ms. Bulat reviewed the Proposed FY 2026 Commission Line Item budget noting carryover of Illinois and Iowa PL/FTA funds.  
  
Ms. Bulat said expenditures include continuation of the merit performance review and compensation program at an average of 2.5% with a 3.0% across the board wage adjustment.  
  
Ms. Bulat stated staff will send a cover memo, the line item budget, and membership dues pages to all member governments to allow them time to give input to staff and the Finance Committee prior to the June 25 Commission meeting. Ms. Bulat explained the budget would be presented to the Commission in May to lay on the table until their June meeting.  
  
Mr. Sorensen moved recommending the FY 26 Commission Planning Budget to the full Commission as presented. Mr. Stoermer seconded the motion, and it passed unanimously.
5. Emergency Succession Plan. Ms. Bulat stated the committee is required to review the Emergency Succession Plan every year, which was distributed. The plan states if Ms. Bulat would need a temporary replacement, Gena McCullough, Deputy Director, and Jill Henderson, Administrative and Finance Services Director, would be co-appointees for the Acting Executive Director position or act solely as the Acting Executive Director if the other is unable.

Ms. Dickson moved to continue the Emergency Succession Plan as presented and to review annually. Mr. Jones seconded the motion, and it passed unanimously.

6. Other Business. Jill discussed the RLF account funds in interest bearing accounts was not done due to the increase in banking fees, which has led to us sending out a Banking Services RFP to 6 banking institutions.
7. Adjournment. Ms. Dickson made a motion to adjourn. Mr. Stoermer seconded the motion, and it passed unanimously. The meeting adjourned at 2:41 p.m.