



Budget Plan

2023 ♦ 2024

Approved

June 28, 2023

OFFICERS:

CHAIR

Kippy Breeden

VICE-CHAIR

Brad Bark

SECRETARY

Richard "Quijas" Brunk

TREASURER

John Maxwell

MUNICIPAL REPRESENTATIVES:

City of Davenport

Mike Matson, Mayor

Rick Dunn, Alderperson

Robby Ortiz, Alderperson

Randy Moore, Citizen

City of Rock Island

Mike Thoms, Mayor

Dylan Parker, Alderperson

City of Moline

Sangeetha Rayapati, Mayor

Mike Waldron, Alderperson

City of Bettendorf

Robert Gallagher, Mayor

City of East Moline

Reggie Freeman, Mayor

City of Muscatine

Brad Bark, Mayor

City of Kewanee

Gary Moore, Mayor

City of Silvis; Villages of

Andalusia, Carbon Cliff,

Coal Valley, Cordova, Hampton,

Hillsdale, Milan, Oak Grove,

Port Byron, and Rapids City

Duane Dawson, Mayor, Milan

Cities of Aledo, Colona, Galva,

Geneseo; Villages of Alpha,

Andover, Annawan, Atkinson, Cambridge,

Keithsburg, New Boston, Orion,

Sherrard, Viola, Windsor, and Woodhull

Tim Wise, Mayor, Annawan

Cities of Blue Grass, Buffalo,

Eldridge, Fruitland, LeClaire,

Long Grove, McCausland,

Nichols, Princeton, Riverdale,

Walcott, West Liberty, and Wilton

Michael Limberg, Mayor, Long Grove

COUNTY REPRESENTATIVES:

Henry County

Kippy Breeden, Chair

James Thompson, Member

Vacant, Member

Mercer County

Vacant

Muscatine County

Scott Sauer, Chair

Jeff Sorensen, Member

Rock Island County

Richard "Quijas" Brunk, Chair

David Adams, Member

Drue Mielke, Member

Kim Callaway-Thompson, Citizen

Scott County

Ken Beck, Chair

John Maxwell, Member

Ross Paustian, Member

Jazmin Newton, Citizen

PROGRAM REPRESENTATIVES:

Ralph H. Heninger

Jerry Lack

Nathaniel Lawrence

Marcy Mendenhall

Eileen Roethler

Rick Schloemer

Bill Stoermer

Executive Director

Denise Bulat

MEMORANDUM TO BI-STATE MEMBERS

TO: Bi-State Regional Commission Member Governments

FROM: Denise Bulat, Executive Director

DATE: May 31, 2023

RE: Proposed FY 2024 Bi-State Program Budget

Attached is the proposed FY 2024 Bi-State Program Line-Item Budget. This budget was presented to the Bi-State Regional Commission on May 24, 2023 and will lay on the table until the June 28, 2023 Commission meeting.

Dues will remain at the FY'23 rates. Total revenues for FY 2024 are slightly over \$2.2 million, up about 33.7% from proposed revised FY 2023. This increase is primarily attributable to increased staffing levels and ability to access funds. While it appears there are more revenues than expenses, the budget is actually breakeven. Expenses in the amount of \$82,025 will be over allocated and recover indirect and fringe costs under collected in our current fiscal year.

Expenditures include a 3.0 percent wage adjustment (\$38,978) and continuation of the merit performance review and compensation program for Bi-State's employees. Written merit performance reviews prepared by supervisors on employees' anniversaries are projected to average 2.5 percent (\$33,456). Personnel costs make up 84 percent of the total expenditure budget.

Please let me know if you have any questions at dbulat@bistateonline.org or (309) 793-6300 x 1140. The current chair of the Finance and Personnel Committee is Mike Thoms, Mayor of the City of Rock Island, thoms.mike@rigov.org.

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INTRODUCTION

The adopted mission statement for the Bi-State Regional Commission is:

“To help local governments work together and provide direct service to individual member governments.”

Bi-State is a shared resource made possible by the financial commitment of its member governments throughout the region.

The Bi-State Regional Commission adopts its program budget prior to the start of each fiscal year, which begins on July 1st. The Finance and Personnel Committee usually begins its review of staff proposals for the budget at meetings in April and May. Notice of any proposed dues increase is given to every Board or Council member of Bi-State's member governments as part of the report to members. All officials are encouraged to contact a member of the Finance and Personnel Committee or the Executive Director with any questions or concerns they may have. The Committee's budget recommendation is presented to the full Commission at their monthly meeting in May. The Commission considers budget adoption at the June meeting. The adopted Bi-State Program Budget document is then distributed to each member government. The adopted dues structure, a part of that document, is also transmitted to each member government later in the year for their use in formulating their respective county and municipal budgets. A revised budget is presented in the spring, if needed, to the Finance and Personnel Committee. The revised recommended budget is presented to the full Commission for their approval. A Program Budget Status Report comparing the adopted budget to actual costs and describing work done is provided to the full Commission and to each member government official monthly.

An audit is performed every fiscal year in accordance with generally accepted auditing standards and "Government Auditing Standards" issued by the Comptroller General of the United States and the provisions of the OMB's Uniform Guidance. A Financial and Compliance Report is prepared in accordance with generally accepted accounting principles. The Financial and Compliance Report is presented to the full Commission following review by the Finance and Personnel Committee.

MEET THE COMMISSIONERS

COUNTY REPRESENTATIVES

Henry County
*Kippy Breedon
Chair, Henry County Board

James Thompson
Member, Henry County Board

Vacant
Member, Henry County Board

Muscatine County
*Scott Sauer
Chair, Muscatine County Board of Supervisors

Jeff Sorensen
Member, Muscatine County Board of Supervisors

Rock Island County
*Richard "Quijas" Brunk
Chair, Rock Island County Board

David Adams
Member, Rock Island County Board

Drue Mielke
Member, Rock Island County Board

Kimberly Callaway-Thompson
Citizen

Scott County
Ken Beck
Chair, Scott County Board of Supervisors

*John Maxwell
Member, Scott County Board of Supervisors

Ross Paustian
Member, Scott County Board of Supervisors

Jazmin Newton
Citizen

PROGRAM REPRESENTATIVES

Business
Bill Stoermer

Housing
Rick Schloemer

Labor
Jerry Lack

Diversity Interests
*Nathaniel Lawrence

Revolving Loan Fund
Eileen Roethler

Riverfront
Ralph H. Heninger

Social Services
Marcy Mendenhall

CITY REPRESENTATIVES

Bettendorf
*Bob Gallagher
Mayor, City of Bettendorf

Davenport
*Mike Matson
Mayor, City of Davenport

Rick Dunn
Aldersperson, City of Davenport

Robby Ortiz
Aldersperson, City of Davenport

Randy Moore
Citizen Representative

East Moline
Reggie Freeman
Mayor, City of East Moline

Kewanee
Gary Moore
Mayor, City of Kewanee

Moline
*Sangeetha Rayapati
Mayor, City of Moline

Pat O'Brien
Aldersperson, City of Moline

Muscatine
*Dr. Brad Bark
Mayor, City of Muscatine

Rock Island
Mike Thoms
Mayor, City of Rock Island

Dylan Parker
Councilperson, City of Rock Island

Henry/Mercer Counties Small Communities
Tim Wise (Representative)
Mayor, Village of Annawan

Vacant
(Alternate)

Rock Island County Small Communities
*Duane Dawson (Representative)
Mayor, Village of Milan

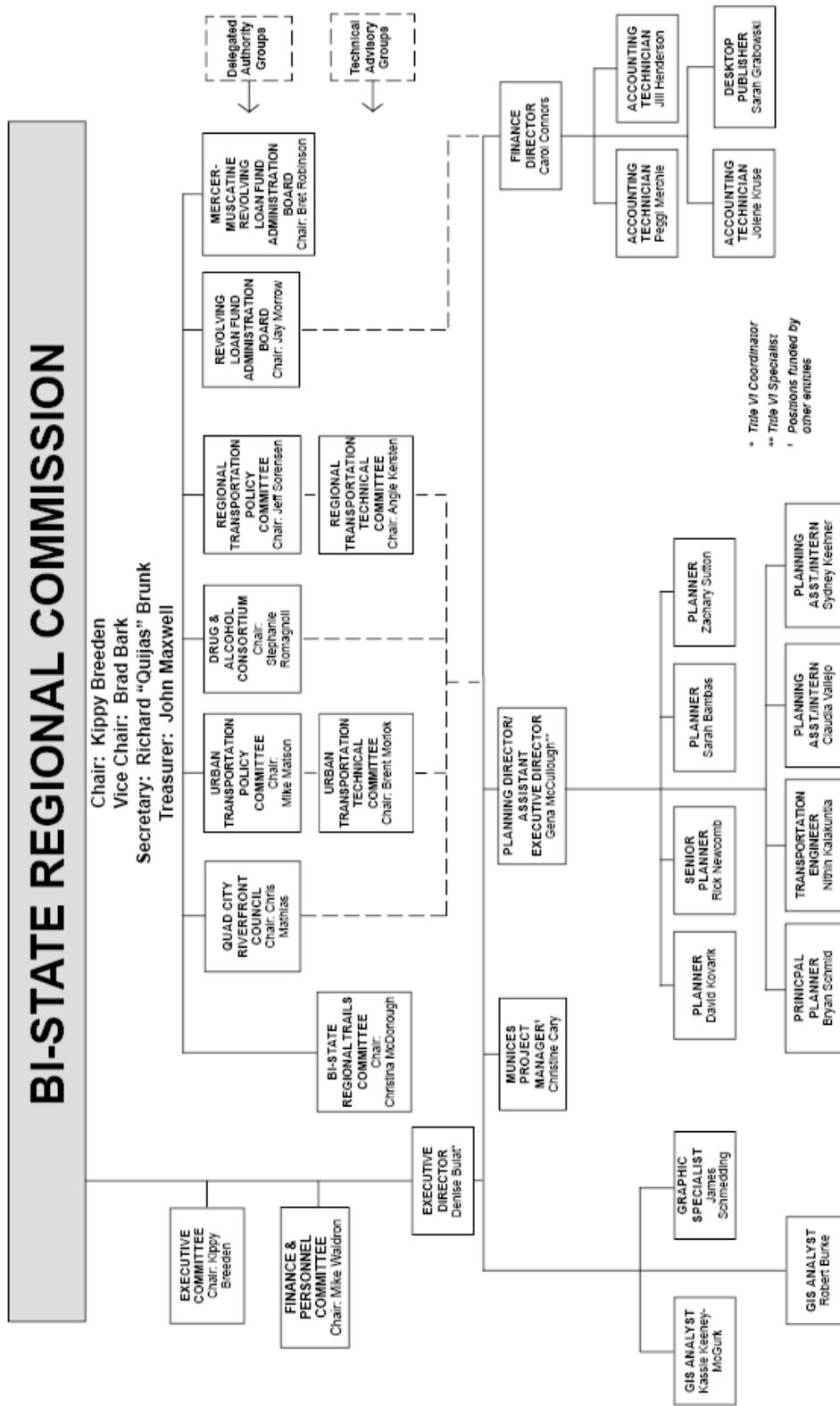
Matthew Carter (Alternate)
Mayor, City of Silvis

Scott/Muscatine Counties Small Communities
Michael Limberg, (Representative)
Mayor, City of Long Grove

Sally Rodriguez, (Alternate)
Mayor, City of Buffalo

*Executive Committee

BI-STATE REGIONAL COMMISSION ORGANIZATION CHART



FY 2024 BI-STATE PROGRAMS, PROJECTS, AND ACTIVITIES

Transportation Planning, Programming, and Project Development Coordination

Bi-State is the designated Metropolitan Planning Organization responsible for long range planning and short range programming for transportation.

- ✎ Long Range Transportation Plans
- ✎ Transportation Improvement Programs
- ✎ River crossings coordination
- ✎ Bridge maintenance scheduling coordination
- ✎ Corridor analysis and special studies
- ✎ Congestion management planning
- ✎ Traffic/trail counting and mapping coordination
- ✎ Accident/crash data analysis and traffic safety
- ✎ Trails/Transit planning and technical assistance
- ✎ Transit Development Plan and human services coordination
- ✎ Bike and pedestrian planning and wayfinding
- ✎ Websites –www.gctrails.org; QCRideShare; www.gctransit.com
- ✎ Transportation project prioritization
- ✎ Passenger rail/freight issues
- ✎ Intelligent Transportation Systems (ITS) Regional Architecture
- ✎ Extreme Weather Resilience

Data, Graphics, and GIS/Mapping Services

Bi-State is designated as the Regional Data Center for Census and socio-economic information. Staff produces a full range of mapping, GIS, graphics, and website projects for member governments.

- ✎ Data/Info service requests
- ✎ Community and regional profiles
- ✎ Cost-of-Living Survey
- ✎ Census data and programs coordination
- ✎ Regional demographic mapping
- ✎ Information Services Membership Program
- ✎ Digital parcel base/zoning, etc. mapping
- ✎ Geographic Information System (GIS) technical assistance and coordination
- ✎ Site development and location maps
- ✎ Infrastructure maps
- ✎ Graphic design (brochures, newsletters, logos, etc.)

Financial/Administrative Services

Quasi-local government agencies as well as not-for-profit agencies receive financial management services.

- ✎ Accounting records maintained includes A/R, A/P, G/L, and payroll processing
- ✎ Tax reporting of payroll, W-2's, 1099's, & 990's
- ✎ Assistance to auditor during audit process
- ✎ Grants management and financial reporting
- ✎ Personnel descriptions and policies

Environmental and Recreation Services

Local governments are assisted collectively and individually in order to address wide ranging needs from the neighborhood to the region.

- ✎ Recreation Trail planning and project development
- ✎ Park, recreation, and project site planning
- ✎ Solid waste management and recycling coordination
- ✎ Healthy community planning
- ✎ Floodplain management
- ✎ Environmental assessments
- ✎ Air quality planning/coordination
- ✎ Greenway planning/coordination
- ✎ Grant Information, applications, administration

Community Planning and Development

Assistance to counties, cities, and villages in addressing their community and economic development needs through planning and research, grant writing, and project services. Bi-State is designated as an Economic Development District by the U.S. Department of Commerce for EDA programs.

- ✎ Comprehensive, visioning, and strategic planning
- ✎ Land use, planning, and reviews
- ✎ Development codes, zoning, and subdivision ordinances
- ✎ Grant information, applications, and administration
- ✎ Community surveys (household)
- ✎ County/municipal codes
- ✎ Community development assistance
- ✎ Public safety planning and hazard mitigation plans
- ✎ CEDS (Comprehensive Economic Development Strategy)/ Economic development program
- ✎ Revolving Loan Fund for job creation

Intergovernmental Forums and Regional Services

Staff provides support and facilitates forums for intergovernmental cooperation and the delivery of regional programs.

- ✎ Joint Purchasing Council
- ✎ Drug/Alcohol Testing Consortium
- ✎ Salary and fringe benefit surveys
- ✎ Cooperative public safety services facilitation
- ✎ Legislative liaison
- ✎ Intergovernmental committees (IA and IL)
- ✎ Coordination of joint acquisition of GIS aerial photography
- ✎ Municipal Code Enforcement System (MUNICES)
- ✎ Riverfront coordination, Riverfront Council

FY 2024 LINE ITEM BUDGET

LOCAL INCOME	PROPOSED					EXPLANATION OF CHANGES FROM PROPOSED REVISD FY 2023 TO PROPOSED FY 2024
	PROPOSED FY 2024	REVISED FY 2023	ACTUAL FY 2022	ACTUAL FY 2021	ACTUAL FY 2020	
LOCAL GOV MEMBER DUES						
COUNTIES (4)	\$193,573	\$193,573	\$171,074	\$171,074	\$190,082	
MUNICIPALITIES (47)	\$210,991	\$210,991	\$186,367	\$186,615	\$207,066	
CONTRACTS	143,218	210,847	242,119	351,519	470,798	Projected
MISC. INFO SALES	1,000	1,000	185	788	101	
BUSINESS FINANCE (RLF)	16,000	5,800	13,920	13,387	16,363	
RICWMA CONTRACT	52,500	50,000	51,442	46,101	50,314	
INVESTMENT INTEREST	1,000	1,000	1,015	2,386	2,256	
MUNICES/MISC	155,000	190,000	128,538	176,220	229,576	part-time MUNICES Coord
TOTAL LOCAL INCOME	\$773,282	\$863,211	\$794,660	\$948,090	\$1,166,556	%change in local income = -10.4%
FEDERAL/STATE INCOME						
E D A PLNG	\$70,000	\$155,000	\$1,359,785	\$699,370	\$70,373	EDA CARES ended
FTA IA MPO	76,911	37,950	34,190	32,408	56,699	
IA/IL REGION PLNG	91,445	64,500	74,975	60,857	61,621	HSTP & Region 9
IOWA DOT PL (FHWA)	409,874	204,750	231,886	233,458	300,446	Carryover from FY'23 \$169,959
IL DOT PL(FHWA) & FTA	779,445	300,500	326,780	370,248	811,230	Estimated \$235,000 from prior year
IL COMP REG PL FUND	131,361	42,675	47,544	52,204	55,448	Match
IOWA COG ASSIST	14,706	14,706	11,154	11,642	16,176	
MISC/ST/FED CONTRACTS	14,934	10,000	38,938	31,697	55,279	Complete Streets - IA/IL
TOTAL FED/STATE INCOME	\$1,588,676	\$830,081	\$2,125,252	\$1,491,884	\$1,427,272	91.4%
TOTAL INCOME	\$2,361,958	\$1,693,292	\$2,919,912	\$2,439,974	\$2,593,828	% change in total income = 39.5%
EXPENDITURES						
PERSONNEL (SALARY/WAGE)	\$1,316,220	\$941,221	\$1,055,911	\$989,802	\$1,089,639	3.0% COL, 2.5% Merit avg; + 1 planner, fully staffed
(F.I.C.A.)	103,359	72,003	83,693	83,174	87,422	
(UNEMPLOYMENT INSR.)	3,742	4,305	4,954	3,503	2,904	
(HEALTH)	196,188	192,550	169,673	164,359	172,819	
(RETIREMENT& LTDISAB.)	129,264	97,616	104,872	92,130	97,994	
(EDUCATION SUPPORT)	5,000	3,200	1,694	7,151	2,600	
RECRUITMENT	3,000	8,750	3,210	6,573	737	
OFFICE RENT	59,751	59,751	59,751	56,277	56,275	
OFFICE EXPENSES	27,930	49,172	23,430	24,948	23,235	
COPYING & PRINTING	4,750	5,500	8,802	8,326	8,817	
TRAVEL & TRAINING	25,000	25,000	30,567	7,049	22,324	New staff training and assignments
AUTO OP.& MAINTENANCE	1,500	2,000	1,090	910	1,933	
FURNITURE AND EQUIPMENT	20,336	20,350	31,818	33,505	28,184	
SUBSCRIPTIONS	18,716	17,850	14,028	16,988	15,738	
AFFILIATIONS/DUES	18,250	18,000	14,906	14,106	9,515	
PROFESSIONAL SERVICES	105,400	67,200	244,267	295,095	911,619	Consultant study Freight Plan, Platinum, Audit, Actu
INSURANCE	17,500	17,500	12,312	12,211	12,555	addition of CYBER Insurance
DEPRECIATION	28,000	18,182	23,963	22,571	38,052	increase new cars, computers
MISCELLANEOUS	250	250	189,082	285	1,165	
TOTAL EXPENSES	\$2,084,157	\$1,620,401	\$2,078,023	\$1,838,963	\$2,583,527	% change in expenses = 28.6%
ALLOCATION VARIANCES (UNDER)	\$277,801	\$0	-\$14,873	\$14,825	-\$57,792	
NET POSITION - VARIANCE ADJUST	\$0	\$72,891	\$841,888	\$601,011	\$10,301	

*FY22 usage of under (over) allocation of indirect costs and fringe benefits from previous years.

FY 2024 INDIRECT COSTS

July 1, 2023 - June 30, 2024

Updated 4/4/23

INDIRECT LABOR	PERCENT OF TIME	SALARY & FRINGE	
Executive Director	10%	\$21,397	agency management & policy coordination
Finance Director	30%	9,634	financial mgmt., BSRC liaison, agency admin., HR
Finance Manager	50%	42,044	accounting, grants mgmt., HR, agency admin
Accounting Technician	50%	36,476	accounting, grants mgmt.
Accounting Technician	60%	43,771	adm. word process., filing, PR & A/P processing
Desktop Publisher III	49%	38,346	adm. word process., filing, desk top publishing, mail
Graphics Specialist I	1%	660	agency website, graphics
Graphics Specialist II	1%	1,005	agency website, graphics
Planning Assistant/Intern	<u>1%</u>	469	courier, errands, survey, miscellaneous
TOTAL INDIRECT LABOR	2.52	\$193,803	
	F.T.E.		

INDIRECT OTHER COSTS

Supplies and Materials	\$5,000	paper, pens, files, computer supplies
Copying and Printing	1,750	agency administration
Recruitment	1,000	advertising, etc. for admin. staff
Reference Materials	5,866	newspapers, Census publ., computer info
Postage and Mailing	4,200	all postage except project express mail
Affiliations	950	MRA (Associated Employers) & IL IA Ind Living
Rental of Office Space	59,751	5,301 sq.ft. @ \$11 & 576 sq.ft. @ \$2.50 storage
Travel and Meetings	2,500	adm. staff/computer trng / travel & BSRC mtgs.
Equipment Maintenance	12,730	computer system, office machines
Office Furniture	2,000	small items, tables, chairs, calculators
Insurance	17,500	work comp., liab., fire, auto, e & o
Auto Operation & Maint.	1,500	gas, oil, maint., repair, mileage
Professional Services	22,200	annual audit & actuarial
Telephone	4,500	gen.in / out lines(5), fax & long distance
Miscellaneous	100	expenses not applicable elsewhere
Depreciation	28,000	2 autos, computer system hard/software
TOTAL INDIRECT OTHER COSTS	\$169,547	(use allowance schedule following page)

TOTAL INDIRECT LABOR & OTHER **\$363,350**

Indirect costs are allocated to all projects, grants and contracts based on the proportion of direct labor expenses using a fixed percentage allocation rate based on FY 22 actual audited costs. The total FY 22 direct salary and fringe benefit expenses of the six program areas totaled \$ 1,221,576. The FY 22 actual indirect costs were \$403,195. FY 22 audited actual over allocated indirect costs totaled \$4,727. The FY22 actual indirect costs plus the under allocation from FY 21 equals \$407,922. The total adjusted indirect costs divided by the programs total equals the FY 24 calculated indirect cost fixed rate of 40.8% based on FY 22 actual costs.

DEPRECIATION SCHEDULE

DEPRECIATION SCHEDULE DESCRIPTION	LIFE	METHOD/DATE	PURCHASE		DEPRECIATION		ACCUM DEPR		DEPRECIATION		ACCUM DEPR	
			PRICE		FY 22	FY 23	06/30/22	FY 24	06/30/23	FY 24	06/30/24	
AUTOS Acct. #1420:												
16 FORD FUSION BLUE	72.00	SL	05/25/16	23872.00	3645.44	23872.00	0.00	23872.00	0.00	23872.00	0.00	23872.00
16 FORD FUSION WHITE	72.00	SL	05/25/16	23872.00	3645.44	23872.00	0.00	23872.00	0.00	23872.00	0.00	23872.00
22 FORD ESCAPE	72.00	SL	07/01/22	30000.00	0.00	0.00	417.00	417.00	50000.00	417.00	50000.00	5417.00
22 FORD ESCAPE	72.00	SL	07/01/22	30000.00	0.00	0.00	417.00	417.00	50000.00	417.00	50000.00	5417.00
				\$107,744.00	\$7,290.88	\$47,744.00	\$834.00	\$48,578.00	\$10,000.00	\$58,578.00		
EQUIPMENT Acct. # 1400:												
CONF ROOM FURNITURE	48.00	SL	06/01/04	3487.20	0.00	3487.20	0.00	3487.20	0.00	3487.20	0.00	3487.20
CDWG - INFOCUS PROJECTOR	48.00	SL	01/01/10	1169.40	0.00	1169.40	0.00	1169.40	0.00	1169.40	0.00	1169.40
CARDIAC SCIENCE AED	48.00	SL	02/05/10	999.38	0.00	999.38	0.00	999.38	0.00	999.38	0.00	999.38
PRO CURVE SWITCH FOR ADMIN	48.00	SL	10/01/10	1160.94	0.00	1160.94	0.00	1160.94	0.00	1160.94	0.00	1160.94
APC SERVER UPS #880	48.00	SL	10/04/10	1047.23	0.00	1047.23	0.00	1047.23	0.00	1047.23	0.00	1047.23
2 ADDITIONAL SWITCHES #863, #864	48.00	SL	01/01/11	3443.88	0.00	3443.88	0.00	3443.88	0.00	3443.88	0.00	3443.88
RECEPTIONIST DESK	48.00	SL	03/01/11	1153.18	0.00	1153.18	0.00	1153.18	0.00	1153.18	0.00	1153.18
EXTERNAL MIC POLYCOM 805	48.00	SL	01/01/12	2560.00	0.00	2560.00	0.00	2560.00	0.00	2560.00	0.00	2560.00
ADOBE SOFTWARE	48.00	SL	03/01/12	2985.12	0.00	2985.12	0.00	2985.12	0.00	2985.12	0.00	2985.12
HP PROLIANT ML350G6 #784SERVER	48.00	SL	05/01/12	8456.43	0.00	8456.43	0.00	8456.43	0.00	8456.43	0.00	8456.43
RK DIXON SERVER SOFTWARE	48.00	SL	06/01/12	986.65	0.00	986.65	0.00	986.65	0.00	986.65	0.00	986.65
HP PRINTER - FINANCE	48.00	SL	06/01/12	1100.17	0.00	1100.17	0.00	1100.17	0.00	1100.17	0.00	1100.17
DELL COMPUTER - PA	48.00	SL	08/01/12	2582.24	0.00	2582.24	0.00	2582.24	0.00	2582.24	0.00	2582.24
DELL COMPUTERS 871, 884, 877, 879, 880	48.00	SL	06/01/13	6401.22	0.00	6401.22	0.00	6401.22	0.00	6401.22	0.00	6401.22
ArcoGIS UPGRADES	48.00	SL	10/09/13	3600.00	0.00	3600.00	0.00	3600.00	0.00	3600.00	0.00	3600.00
DELL LAPTOP LISA	48.00	SL	07/23/14	2172.08	0.00	2172.08	0.00	2172.08	0.00	2172.08	0.00	2172.08
2 DELL COMPUTERS - JIM AND MIKE	48.00	SL	08/01/14	1950.40	0.00	1950.40	0.00	1950.40	0.00	1950.40	0.00	1950.40
DELL COMPUTER - BRANDON	48.00	SL	08/01/14	957.20	0.00	957.20	0.00	957.20	0.00	957.20	0.00	957.20
OFFICE 2013 - 21 LICENSES	48.00	SL	09/01/14	8041.32	0.00	8041.32	0.00	8041.32	0.00	8041.32	0.00	8041.32
DELL COMPUTERS (3) TB, TP, LB, DB	48.00	SL	03/15/16	6101.64	0.00	6101.64	0.00	6101.64	0.00	6101.64	0.00	6101.64
DELL COMPUTERS (3) MS, BS, SG	48.00	SL	06/15/17	2573.53	0.00	2573.53	0.00	2573.53	0.00	2573.53	0.00	2573.53
SOFTWARE - VEEAM BACKUP ESSENTIALS	48.00	SL	05/10/18	810.00	167.00	810.00	0.00	810.00	0.00	810.00	0.00	810.00
ESRI ADVANCE LICENSE	48.00	SL	09/20/18	8415.00	2104.00	8065.00	350.00	8415.00	0.00	8415.00	0.00	8415.00
DELL - STEPHEN	60.00	SL	09/08/18	1909.95	382.00	1464.00	382.00	1464.00	63.96	1909.95	63.96	1909.95
BURWOOD GROUP, INC. - PHONES	84.00	SL	11/01/18	1800.00	257.00	942.00	257.00	1199.00	257.00	1456.00	257.00	1456.00
SCOTT COUNTY - PHONES/SWITCH EQUIPMENT	84.00	SL	11/01/18	9383.91	1341.00	4917.00	1341.00	6258.00	1341.00	7599.00	1341.00	7599.00
ESRI - ARCGIS CONCURRENT USE LICENSE	48.00	SL	02/14/19	2500.00	625.00	2135.00	365.00	2500.00	0.00	2500.00	0.00	2500.00
FELLOWES POWER SHREDDER 225CI	48.00	SL	03/01/19	749.99	188.00	627.00	122.99	749.99	0.00	749.99	0.00	749.99
GMS SOFTWARE	48.00	SL	07/01/19	2875.00	719.00	2157.00	718.00	2875.00	0.00	2875.00	0.00	2875.00
DELL - COMPUTERS (CC/GM)	60.00	SL	08/08/19	3937.72	788.00	2298.00	788.00	3086.00	788.00	3874.00	788.00	3874.00
DELL - COMPUTERS (PMS/WKM)	60.00	SL	09/01/20	2745.39	549.00	1556.00	549.00	2105.00	549.00	2654.00	549.00	2654.00
PLATINUM - BACKUP DEVICE & STORAGE LIC	60.00	SL	01/03/20	7416.20	1483.00	3708.00	1483.00	5191.00	1483.00	6674.00	1483.00	6674.00
PLATINUM - INFRASTRUCTURE	60.00	SL	02/01/20	6954.64	1391.00	3362.00	1391.00	4753.00	1391.00	6144.00	1391.00	6144.00
PLATINUM - POWEREDGE T640 SERVER	60.00	SL	02/01/20	8574.74	1715.00	4145.00	1715.00	5860.00	1715.00	7575.00	1715.00	7575.00
GMS SOFTWARE	60.00	SL	02/01/20	4435.00	887.00	1848.00	887.00	2735.00	887.00	3622.00	887.00	3622.00
CDWG - SOFTWARE (OFFICE PRO (7) ADOBE (1)	60.00	SL	10/01/20	3085.53	617.00	1080.01	617.00	1697.00	617.00	2314.00	617.00	2314.00
DELL - LAPTOP (DB)	60.00	SL	10/01/20	2010.12	402.00	704.00	402.00	1106.00	402.00	1508.00	402.00	1508.00
DELL - COMPUTER (AA)	60.00	SL	12/10/20	1137.00	227.00	360.00	227.00	587.00	227.00	814.00	227.00	814.00
DELL - MONITORS (12) WITH AUDIO/VISUAL	60.00	SL	01/01/21	2748.00	550.00	825.00	550.00	1375.00	550.00	1925.00	550.00	1925.00
DELL - COMPUTER (KWM)	60.00	SL	02/01/21	2609.56	522.00	739.00	522.00	1251.00	522.00	1783.00	522.00	1783.00
CITY BLUE TECHNOLOGIES - PLOTTER	60.00	SL	08/03/21	5359.00	982.00	982.00	1072.00	2054.00	1072.00	3126.00	1072.00	3126.00
DELL - 4 COMPUTERS (CQWMS/BM/RN)	60.00	SL	01/28/22	5189.69	517.00	517.00	1034.00	1551.00	1034.00	2685.00	1034.00	2685.00
CDWG - MICROSOFT SOFTWARE	48.00	SL	03/01/22	1747.96	146.00	146.00	437.00	583.00	437.00	1020.00	437.00	1020.00
DELL - LATITUDE 5520 LAPTOP (GENA)	60.00	SL	06/30/22	1887.38	31.00	31.00	377.00	408.00	377.00	786.00	377.00	786.00
CDWG - MICROSOFT OFFICE 21 (REMAINING STAFF)	48.00	SL	06/22/22	3915.18	82.00	82.00	979.00	1061.00	979.00	2040.00	979.00	2040.00
CDWG - ADOBE ACROBAT PRO (2)	48.00	SL	07/13/22	1010.72	0.00	0.00	253.00	253.00	253.00	506.00	253.00	506.00
PLATINUM - BATTERY BACKUP	48.00	SL	08/12/22	642.83	0.00	0.00	147.00	147.00	161.00	308.00	161.00	308.00
DELL PRECISION 5820 TOWER (SG, RB, ZS)	60.00	SL	03/09/23	2656.54	0.00	0.00	177.00	177.00	531.00	708.00	531.00	708.00
DELL OPTIPLEX 5000 (BS, DK, PLNR (1), ACCT TECH,	60.00	SL	04/01/23	4095.36	0.00	0.00	205.00	205.00	819.00	1024.00	819.00	1024.00
FY 2024 ADDL COMPUTER NEEDS	60.00	SL	07/01/23	7500.00	0.00	0.00	0.00	0.00	1500.00	1500.00	0.00	1500.00
TOTAL EQUIPMENT				\$171,011.62	\$16,672.00	\$106,429.22	\$17,347.99	\$123,777.21	\$17,956.95	\$141,734.15		
TOTAL EQUIPMENT AND AUTOS				\$278,755.62	\$23,962.87	\$154,173.22	\$18,182.00	\$172,355.20	\$27,956.95	\$200,312.17		

BI-STATE MEMBER GOVERNMENT DUES

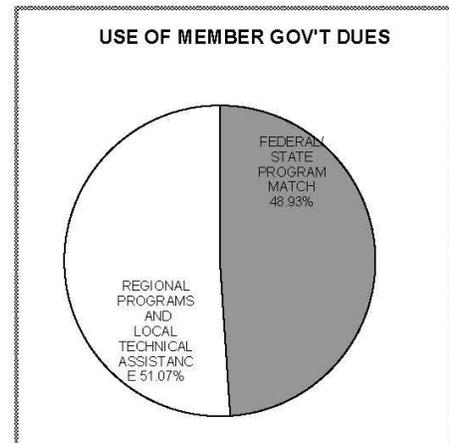
MEMBER GOVERNMENTS	2020 POPULATION	ADOPTED FY 23 DUES	PROPOSED FY 24 DUES
COUNTIES:			
HENRY	49,284	\$23,163	\$23,163
MERCER	15,699	0	\$0
MUSCATINE	43,235	20,320	\$20,320
ROCK ISLAND	144,672	67,996	\$67,996
SCOTT	<u>174,669</u>	<u>82,094</u>	<u>\$82,094</u>
COUNTY SUB-TOTAL	427,559	\$193,573	\$193,573
MUNICIPALITIES:			
DAVENPORT	101,724	\$57,983	\$57,983
MOLINE	42,985	24,501	24,501
ROCK ISLAND	37,108	21,152	21,152
BETTENDORF	39,102	22,288	22,288
MUSCATINE	23,797	11,185	11,185
EAST MOLINE	21,374	12,183	12,183
KEWANEE	12,509	5,879	5,879
SILVIS	8,003	4,562	4,562
GENESEO	6,539	3,073	3,073
ELDRIDGE	6,726	3,834	3,834
MILAN	5,097	2,905	2,905
COLONA	5,045	2,876	2,876
ALEDO	3,633	1,102	1,102
ALPHA	675	1,102	1,102
ANDALUSIA	1,184	1,102	1,102
ANDOVER	555	1,102	1,102
ANNAWAN	884	1,102	1,102
ATKINSON	965	1,102	1,102
BLUE GRASS	1,666	1,102	1,102
BUFFALO	1,176	1,102	1,102
CAMBRIDGE	2,086	1,102	1,102
CARBON CLIFF	1,846	1,102	1,102
COAL VALLEY	3,873	1,102	1,102
CORDOVA	671	1,102	1,102
FRUITLAND	963	1,102	1,102
GALVA	2,470	1,102	1,102
HAMPTON	1,779	1,102	1,102
HILLSDALE	417	1,102	1,102
KEITHSBURG	550	1,102	1,102
LECLAIRE	4,710	1,102	1,102
LONG GROVE	838	1,102	1,102
MCCAUSLAND	313	1,102	1,102
NEW BOSTON	613	1,102	1,102
NICHOLS	340	1,102	1,102
OAK GROVE	476	1,102	1,102
ORION	1,754	1,102	1,102
PORT BYRON	1,668	1,102	1,102
PRINCETON	923	1,102	1,102
RAPIDS CITY	964	1,102	1,102
RIVERDALE	379	1,102	1,102
SHERRARD	869	1,102	1,102
VIOLA	668	1,102	1,102
WALCOTT	1,551	1,102	1,102
WEST LIBERTY	3,858	1,102	1,102
WILTON	2,924	1,102	1,102
WINDSOR	162	1,102	1,102
WOODHULL	754	1,102	1,102
MUNIC. SUB-TOTAL	359,166	\$210,991	\$210,991
TOTAL MEMBER GOV. DUES =		<u>\$404,564</u>	<u>\$404,564</u>

County governments and cities over 5,000 population pay dues on a per capita basis, while smaller towns pay dues at a flat rate. The proposed per capita rate is 47 cents per capita for all counties and the municipalities outside of the urbanized area and 57 cents per capita for cities over 5,000 population inside of the urbanized area. The extra 10 cents supports the transportation planning program. Communities under 5,000 pay \$1,102 per year.

Member local governments dues are used to match federal and state programs and to provide other regional programs and direct technical assistance to member counties and cities.

In total, about \$197,950 of member dues are used to match transportation and economic development.

Membership dues are also used to supplement several regional programs including data services joint purchasing, riverfront planning, intergovernmental forums, and environment. In total over \$206,614 is used for technical assistance to individual member governments in areas that are otherwise not provided by programs listed above. The graph below shows use of member dues.



FY 2024 AUTHORIZED POSITIONS AND SALARY/WAGE LEVELS

Effective Date: July 1, 2023

<u>AUTHORIZED POSITIONS</u>	<u>PAY GRADE</u>	<u>F. T. E.</u>	<u>SALARY RANGE (MINIMUM)</u>	<u>MAXIMUM)</u>
Executive Director	NA	1.00	SET BY COMMISSION	
Deputy Director ²	8	1.00	\$82,000	\$125,000
Admin & Finance Services Director	7	1.00	\$65,916	\$98,873
Program Manager ¹	6	1.00	\$60,218	\$88,780
Transportation/Traffic Engineer*	6	1.00	\$60,218	\$88,780
Finance Manager	6	0.00	\$60,218	\$88,780
Accountant	5	0.00	\$54,998	\$79,992
Principal Planner	5	1.00	\$54,998	\$79,992
GIS/Graphics Coordinator	5	0.00	\$54,998	\$79,992
Transportation Modeler*	5	0.00	\$54,998	\$79,992
GIS/Graphics Specialist II*	4	1.00	\$50,330	\$73,950
Senior Planner*	4	1.00	\$50,330	\$73,950
GIS/Graphics Specialist I*	3	1.75	\$45,386	\$63,512
Planner/Coordinator *	3	6.00	\$45,386	\$63,512
Accounting Technician	3	3.00	\$45,386	\$63,512
Desktop Publisher/Acct. Clerk III *	3	1.00	\$45,386	\$63,512
Desktop Publisher/Acct. Clerk II *	2	0.00	\$37,626	\$54,381
Desktop Publisher/Acct. Clerk I*	1	0.00	\$32,958	\$46,140
Planning Assistant	NA	1.00	\$14.00/Hour	\$19.09/Hour
Planning Intern	NA	0.00	\$14.00/Hour	\$16.50/Hour
Total F.T.E.		20.75		

* Classification of employees within planning and word processor positions are dependent upon consideration of work responsibilities, knowledge and performance of work, motivation, qualifications, and the Commission's budget as provided in the personnel policies.

** An employee who reaches his/her position's maximum salary range may be awarded a 1% increase on the basis of continuing commitment to excellent performance.

¹ Positions funded by other entities, i.e. MUNICES, RICWMA, etc.

² At the request of the Executive Director, the Finance Committee approved the additional title of Assistant Director be added specifically to the current Planning Director of BSRC in August 2018. With the additional responsibilities of this title, the Committee approved an increase of \$5,000 in salary to this Program Director and the ability to receive merit and across the board salary adjustments (when approved by the Commission as part of the annual budget) with a range of an additional \$10,000 added to the top of the Program Director range. This is not meant to be a standing position at BSRC but a modification which will facilitate succession planning and continuity of operations.

LIST OF ACRONYMS AND ABBREVIATIONS

A/P	- Accounts Payable	IA	- Iowa
A/R	- Accounts Receivable	IL	- Illinois
AHO	- Administrative Hearing Officer	MPO	- Metropolitan Planning Organization
BSRC	- Bi-State Regional Commission	MUNICES	- Municipal Code Enforcement System
CDBG	- Community Development Block Grant	OMB	- Office of Management and Budget
CEDS	- Comprehensive Economic Development Strategy	PL	- Planning
COG	- Councils of Government	PUBL	- Publication
COL	- Cost of Living	QC	- Quad Cities
DNR	- Department of Natural Resources	RICO	- Rock Island County
DOT	- Department of Transportation	RICWMA	- Rock Island County Waste Management Agency
DOT PL	- Departments of Transportation Planning Program	RLF	- Revolving Loan Fund
EDA	- Economic Development Administration	RPA	- Regional Planning Agency
EMS	- Emergency Medical Services	RTDP	- Regional Transit Development Program
EO	- Equal Opportunity	RTP	- Regional Transportation Program
FB	- Fringe Benefits	SL	- Straight Line
FHWA	- Federal Highway Administration	US	- United States
FICA	- Federal Insurance Contributions Act (Social Security)		
FTA	- Federal Transportation Administration		
FTE	- Full Time Equivalent		
FY	- Fiscal Year		
GIS	- Geographic Information System		
G/L	- General Ledger		