

*The following information has been compiled by the Bi-State Regional Commission from e-mails sent to Lori Stock, Purchasing Agent, Bettendorf, IA on behalf of a request for assistance from Cedar Rapids, IA. The request has been forwarded to Purchasing Agents across the United States and responses are reflected by that. The information this document contains may help others in need of this same assistance.*

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## **What to Document Suggestions**

Things all in the flood affected area, must remember are things such as follow your Emergency Management Operations Plan exactly because if you don't, the Feds won't fully fund the emergency. Also, keep track of all equipment & manpower used by hours because the last Federally declared emergency we had this is where most of our reimbursement moneys came. Make sure you know the size, horsepower of the various pieces of equipment because the amount reimbursed will depend on this. Also job descriptions will dictate the amount of money they will reimburse you for certain jobs.

I'm sure FEMA will be out there shortly, if they are not already, to set up local offices, distribute the proper forms and begin the educational process.

Also, keep regular trash collection separated from flood debris removal. Obviously, normal trash collection will not get reimbursed but debris caused from the flood will be.

As for potential vendors, most of ours are smaller in size and with our busy tourist season upon us probably could not take time off from their businesses. If she wants to let me know what she needs, I'll make contact with our contractors who fit that description to see if they have any availability to travel.

We don't have a document recovery contractor nor emergency cleaning contractor on contract. We had a very bad Nor'easter about two months ago and one of my support staff had her roof blow off. They have two cleaning contractors working on her house, "Pure-O-Clean" at 800-749-9984. The other is Service Master who is a national company.

I know Judy has my phone number here in Wildwood in her office but she probably can't get to it, so I'll give it to you to give her. My phone number here is 609-522-2444 ext 2200. My city cell phone number is 609-374-1668. My personal cell is 609-846-5933. Also, please convey my best wishes and hope her home and family are high & dry. Gordon