

*The following information has been compiled by the Bi-State Regional Commission from e-mails sent to Lori Stock, Purchasing Agent, Bettendorf, IA on behalf of a request for assistance from Cedar Rapids, IA. The request has been forwarded to Purchasing Agents across the United States and responses are reflected by that. The information this document contains may help others in need of this same assistance.*

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## Document Recovery

We have been referred to you through our Colorado Springs office and their contact with local school. Duraclean has been solving problems caused by natural disasters since 1930 and I invite you to visit our website [www.duraclean.info](http://www.duraclean.info). We can offer document repossessing and structural drying to your school facilities. Our nearest office is in Mt. Vernon, Iowa just outside of Cedar Rapids but all scheduling goes through our central command at corporate. Please contact me if I may be of assistance to you.

At your service,

Vince Caffarello, President  
Duraclean International, Inc.  
220 Campus Drive  
Arlington Heights, IL 60004  
PH. 847-704-7100 ext. 122  
CELL 847-710-9592  
FAX 847-704-7101

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The state of Florida does not have such a contract in place (for paper) but Iron Mountain may be able to help. Their number is 800-899-4766.

Contributed by: Donna M. Smith, Purchasing Analyst, Dept. of Management Services, Div. of State Purchasing, 850-488-8855

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Our Village Clerk recently attended a workshop with Munters. I have attached a link that may be helpful.

<http://www.munters.us/en/us/Products--Services/MCS-Division/Property-Damage-Restoration-Services/Document-Restoration/>

Respectfully,

**Holly B. Knoll, C.P.M., CPPO, CPPB**

Administrative Services Manager

Village of Glendale Heights

(630) 909 - 5341

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We are watching the news reports from your state with concern. Here on the southeast Florida coast we understand weather emergencies all too well, but the flooding which you are enduring is very hard to watch and being able to do so little to help.

Below are names and addresses of two companies which may be able to help with Document Recovery efforts:

1. BMS Catastrophe, 303 Arthur Street, Fort Worth, TX 76107 Ph: 817-296-0886 Contact: Lindsay Childs, Director of National Accounts

2. Munters Corporation, 2100 Principal Row, Suite 404, Orlando, FL 32837 Ph: 407-275-7542 Contact: Ken Gernenz

Contributed by: Karen J. Walbridge, C.P.M., CPPB, FCPM, Purchasing Agent IV - Purchasing Manager, Broward County Purchasing Division, 115 S. Andrews Avenue Room 212, Fort Lauderdale, FL. 33301-4804, Phone: (954) 357-7306, Fax: (954) 357-6280

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Jennifer from Broward County gave you my information regarding response to flooding. BMS CAT has crews on the ground ready to respond should any of your facilities (or your colleagues) have flooding. We provide document restoration services (including freeze drying). Our other services include: water extraction, moisture control, decontamination, HAZMAT, document and vital records recovery, electronics and equipment restoration, among other services.

Our regional headquarters in Iowa City is ready to go. Please call me direct, we are happy to provide a free quote for services.

In addition, we do have a GSA number should that be applicable to the situation. I can provide more information on that as needed.

Thanks!

**Lindsay Childs,**

Director National Accounts,

BMS Catastrophe Inc.,

817-296-0886 (cell),

817-334-3531 (fax),

[www.bmscat.com](http://www.bmscat.com)

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Two of my catastrophe assistance vendors have national headquarter offices who can send teams to your area. In fact, some emergency response teams are already on their way to Iowa and Illinois. Contact: Duraclean International (assoc with Masterclean) at 847-704-7100. You may get an email from them because I already made contact with their local Colorado representative. They will do “document recovery” but cautioned that the documents may need to be frozen, then copied, then discarded. Another national company is Dwyer Group (parent of Rainbow International) at Texas 254-745-2411. Or, call Rodney Harris cell #254-733-0438 anytime of day or night. His email is [Rodney.harris@dwyergroup.com](mailto:Rodney.harris@dwyergroup.com)  
Another national organization for duct cleaning is NADCA.com Alan Miller

Alan L. Miller, CPPB, Contract Officer

5240 Geiger Blvd.

Colorado Springs, Co. 80915

PH: 719-477-6074

FAX: 719-477-6065

email: milleal@d11.org

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Please let me know if I can be of any further assistance to you. I do have experience in working with FEMA during emergencies. Documentation is the key. Everything needs to be documented, especially the time put in by government employees.

I have two names of Document Recovery companies:

BMS Catastrophies  
303 Arthur Street  
Fort Worth, TX 76107  
817-296-0886  
Contact: Lindsay Childs - Director of National Accounts

Munters  
160 Raritan Center Parkway, Suite 11  
Edison, NJ 08837  
800-686-8377  
Contact: Michael J Harkey - Account Manager  
Corporate Office 508-388-4900

Contributed by: Paul J. Brennan, CPPO, CPPB, Director of Purchasing, County of Rockland, 50 Sanatorium Road, Bldg. A, Pomona, NY 10970, Phone: 845-364-3824

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Orange County, Florida has established a contract for these services. I hope this might be helpful to you as you go through this difficult period. Please let me know if there is anything else we can do to assist you. See separate document.

Elaine Walker, Purchasing Administrator , 407-836-5664 Phone, 407-836-5899 Fax

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When we were devastated by Hurricane Katrina we used "" Munters Corporation "" to retrieve and restore our documents.

Munters Corporation, 79 Monroe St., P.O. Box 640, Amesbury , MA 01913, (800) 686-8377

Keeping You in our Prayers

Burma A. Jackson, City of New Orleans, Bureau of Purchasing

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We don't have many contacts outside the State of FL, hopefully the attached list will help.

Varsity Contractors, PO Box 15811, Boise, ID 83715-5811, Jim Doles, 800-258-0275, 208-373-1244  
Mitch Murch's Maint Mgmt Co., 6231 Raytown Avenue, Raytown, MO 64133, Mary Weldon, 813-356-7577, 813-356-1394

Best Regards,  
Holly Raphaelson, MBA, C.P.M., FCPM, CPPO

Purchasing Specialist, City of Sunrise  
Phone 954-572-2202 Fax 954-572-2278

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**Call 1-800-4DRYING** (1-800-437-9464)

We are the nation's leading experts when it comes to salvaging and restoring water-damaged books, photographs and materials.

Contributed by: Roger W Helbig, C.P.M., Senior Buyer, Purchasing Div/Finance Dept, City of Richmond, CA, (510) 620-6731 (v), (510) 620-6522 (f) roger\_helbig@ci.richmond.ca.us

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Document Recovery Vendors -

**Document Reprocessors, Middlesex, NY**

**Phone # 585-554-4500**

**Document Reprocessors, San Francisco, CA**

**Phone # 650-401-7711**

If you are unable to get someone right away to help with the recovery, get a refrigerated truck and freeze the records until assistance is obtained. Freezing will preserve the integrity of the paper.

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Document Recovery Vendor

<http://www.sungard.com/sungard/>